

Schools of Sierra Bible Church (S.SBC) School Board Agenda
Minutes for October 1, 2024

Attendees: Sarah Hemler-Pres.(SH), Debby Benes-Secretary (DB), Diane Harper-Treasurer (DH), Greg Gusiff (GG), Darcy O'Loughlin (DO'L). Absent: none
Guests in Attendance: Jessica Baeckel (JB)-School Head, Angie Parker (AP)-Administrative Assistant, Beth Davis (BD)-PTF, Kyle Anderson (KA) and Brandon Stewart (BS)-SBC Elders, Renee Gonzalez (RG)-SBC Pastor

1. Opened in Prayer at 4:18pm
2. Approve SB Minutes Sep. 3, 2024 - **The minutes stand approved as submitted.**
3. **Public Comment on topics not on this Agenda** – People wishing to speak must fill out a speaker’s card. Comment limited to two minutes. - **No guests/public comment.**
4. Parent Teacher Fellowship - Beth Davis
 - a) Update: PTF meeting last week and additional events added to their calendar. Doughnuts with Grown Ups event in October.
 - b) Talked about helping with Trunk or Treat by partnering with each classroom. Discussion on Teacher appreciation breakfast and involving students. Details still to come.
 - c) No decision on a future PTF Fundraiser. Most of PTF budget remains from prior year. Christmas Bake Sale was a huge success in 2023. Bake sales are on the horizon and will be added to the calendar once final decisions are made.
5. School Head– Jessica Baeckel
 - a) Update – A TKA family has left on good terms due to concerns with care for a relative. A South Reno resident is moving to Excel school. The current student count is shown as 52 students.
 - b) Jury duty by a TKA Staff member points out the need for a bigger substitute teacher pool. The Job Postings section of www.tkareno.org lists the substitute openings and provide application directions. (JB) and (AP) will monitor this need as an action item.
 - c) (JB) believes opportunities should be explored for additional tutoring for the Sixth (6th) grade class to provide academic support. Timeline for introduction of the Sixth (6th) grade online Spanish class is under discussion. Conversation around additional tutoring and academic focus. Middle School (MS) Spanish class performance shows an increase in ability and understanding of the new

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online process. (MS) Spanish is getting accustomed to the self-paced process of the class. Majority of students are scoring above the B-grade level.

- d) (AP) – Budget review: Spending remains at or below defined budget levels that reflect reductions put in place over the summer for the '24-'25 School year (SY). A monetary shortfall currently exists due to lower-than-average enrollment. The School Board and Marketing committee are reviewing and scheduling fundraising as well as enrollment enhancement opportunities. The School Board will meet in Executive session on October 22nd to create action items and calendar the '24-'25 school year for marketing/fundraising planning purposes.

4. School Board President– Sarah Hemler

- a) Elder Team – (BS) - SBC Elder team is now a different looking team with retirement of members and Pastoral changes. Their role is to shepherd spiritually the School Board but not to act as overseers who make decisions. Corporate prayer around TKA has been offered from SBC and this prayer is vitally important to the success of the School Board and TKA. The Elder team is pro-active in their message of support for the School Board and seeks to maintain and enhance a cooperative relationship.
- b) Updates: Hardship Policy/Hardship case – Discussion around a current family situation that will fall under this newly evolved policy. Final edits are polished, and the complete document and Amended Tuition Contract form will be emailed to the School Board. The School Board approves Jessica moving forward to create a tuition contract amendment with family.
- c) Marketing calendar – '24-'25 “draft” calendar reviewed for placement of fundraising ideas and marketing opportunities.
- d) Herzog Foundation Marketing Seminar Nov 17-19: (DB) is registered to attend in KC, MO. Registrations are now full and space has closed for additional Board members to attend.
- e) Where are we?
- Triggers – Letters of Intent earlier than the month of May were discussed.
 - Referral Program/Sibling discounts/Pastor discounts? Decision on discounts will be made at next Bd. meeting for “promotional talk” amongst TKA families.

5. Big fundraiser for this year:

- a) Keep HUG “branding” and promote similar fundraising projects again or something else?
- b) Raise Right Tuition Reduction Program-(DB)- Presentation of statistics for this “gift card” purchasing process. Individual families can reduce their

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tuition by participation. TKA families will use gift cards for daily purchases. The program tabulates monies used by each TKA family, which results in each family earning monies for their use in the reduction of tuition. Additional details on the back-end accounting with current bookkeeping program will be researched for presentation at the November meeting.

- a. Pray for TKA families - School Board members prayed over specific TKA families.
Action Item completed:
 - o (SH) created letters to each specific family that Board members personalized and (SH) will distribute the letters.

6. Old Business

7. New Business

Future Business

Strategic Plan work for internal marketing, professional development

Literature vision statement

Board Mission Statement

Next Board Meeting, Nov 5, 2024 at 4:15

Tentative future meetings (first Tuesday of each month): Dec 3, Jan 7, Feb 4, Mar 4,

10. **Motion to adjourn at 6:44pm. (DO'L) and (GG) seconds. Motion passes unanimously.**

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